



Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, MassDOT Secretary & CEO
Steve Poftak, General Manager



PUBLIC ANNOUNCEMENT

MASSACHUSETTS BAY TRANSPORTATION AUTHORITY SOLICITATION FOR ENGINEERING AND PROGRAM MANAGEMENT SERVICES FOR THE OVERHAUL OF REVENUE FLEET BUSES

MBTA CONTRACT NO. V50PS04

REQUEST FOR QUALIFICATION

The Massachusetts Bay Transportation Authority (MBTA) is soliciting Engineering and Program Management Services (EPMS) for the overhaul of revenue fleet buses. EPMS services required for this multi-procurement, multi-year contract will include, but not be limited to designing, testing, inspecting, and providing warranty support for overhaul bus procurements. Administrative duties will include, but not be limited to: preparation of sketches; drawings, calculations; and other information as required. The selected EPMS Consultant will also assist in administrative/support issues relating to bus procurements such as preparation and review of correspondence, verification of information supporting progress payments, spare parts accountability, briefing papers and maintaining the E-Builder project management program. A ten (10) year contract is contemplated.

The selected engineering firm or joint venture ("EPMS Consultant") will be led by a senior level project manager with expertise in bus engineering and bus procurement. The project manager shall have access to a multi-disciplinary team to support all aspects of the project. The team shall have expertise in vehicle design with strong disciplines in electrical, mechanical and system integration engineering. In addition, the core management and technical team shall be located in the greater Boston area.

Firms having capabilities to provide the requested services are invited to submit a Statement of Qualifications to Cheryl A. Guiod, Sr. Manager of Professional Services, 10 Park Plaza, Suite 5170, Boston, MA 02116 no later than 2:00 PM on March 28, 2019.

This project is expected to utilize Federal and non-federal funding. The DBE participation goal for this project is ten (10%) percent. The Authority strongly encourages the use of Minority, Women and Disadvantaged Business Enterprises as prime consultants, sub-consultants and suppliers in all of its contracting opportunities.

Proposers are solely responsible for assuring that the MBTA receives their SOQs by the specified delivery date and time at the address listed above. The MBTA shall not be responsible for delays in delivery caused by weather; difficulties experience by couriers or delivery services; misrouting of packages by courier or delivery services; improper, incorrect, or incomplete addressing of deliveries; and other occurrences beyond the control of the MBTA. Proposers should be cognizant of the time required to pass through building security screening.

Massachusetts Bay Transportation Authority
Ten Park Plaza, Boston, MA 02116
www.mbta.com

Responses to the Request for Qualification shall include eight (8) copies, and one (1) in electronic USB format of a current Standard Form (SF) 330 - Architect/Engineer Qualification Questionnaire for all proposed team members, including DBE and other proposed sub-consultant firms. In addition, all firms including sub-consultants must submit as part of the Statement of Qualifications, an Affirmative Action Plan, Employee Profile, and the most current Massachusetts Supplier Diversity Office (SDO) Disadvantaged Business Enterprise (DBE) Certification Letters. The prime consultant must describe how the Authority's goal of ten percent (10%) DBE participation is achieved. Only SDO-certified DBE firm participation will be attributed to the DBE goal for this project.

As part of the SF 330 information, Consultants shall also include the following information:

- Proposed Team and Organization.
- Key personnel qualifications for all project disciplines. The proposed Project Manager assigned by the selected consultant must be a registered Engineer and possess at least ten (10) years of transit bus management experience, with a minimum of five (5) years of project management experience and be familiar with MBTA systems, procedures, and inter-departmental coordination. The Consultant must also specifically identify the QA/QC manager assigned to this project.
- Project experience of consultant team members that best illustrates current qualifications relevant to this project.
- Additional information or description of resources supporting Firms' qualifications for the project.

In addition, Consultants shall provide:

- Affirmative Action Plan/Employee Profile/DBE Certification Letters

The Statement of Qualifications will be evaluated based on the following criteria:

Proposed Team and Organization	15 points
Key Personnel Qualifications	15 points
Personnel by Discipline	10 points
Relevant Project Experience	25 points
Additional Information	25 points
Overall Evaluation	10 points
AA/EP/DBE Evaluation	<u>Pass/Fail</u>
TOTAL	100 points

It is the practice of the Authority to encourage the economic growth of professional firms through broad solicitation and award of contracts. All capable firms are invited to submit

a Statement of Qualifications in accordance with the instructions presented in this solicitation.

Following an initial evaluation of qualifications and performance data, firms considered to be the most highly qualified to provide the required services will be requested to submit proposals and may be invited to participate in oral interviews. Please note, in order to be considered for a RFP, the proposer must pass the AA/EP/DBE evaluation.

This is not a Request for Proposal. The MBTA reserves the right to cancel this procurement or to reject any or all Statements of Qualifications.

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MassDOT Secretary & CEO

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MBTA General Manager